

DATE

TRANSMITTAL SLIP

TO:

ICS Registry

ROOM NO.

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REMARKS:

FROM:

Chief, IPC Staff

ROOM NO.

BUILDING

EXTENSION

FORM NO. 244

REPLACES FORM 36-8

(47)

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DIRECTOR OF CENTRAL INTELLIGENCE
Intelligence Producers Council
Washington, D.C. 20505

IPC 1963/89
5 April 1989

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MEMORANDUM FOR: Chairman, Intelligence Producers Council
Director, Intelligence Community Staff

FROM: [REDACTED]
Chief, Intelligence Producers Council Staff

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SUBJECT: IPC Staff Monthly Report--March 1989

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Summary:

1. The Staff focused on the following projects and activities during the month:

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- o 1988 Intelligence Consumer Survey
- o FY 1990 Policymakers National Intelligence Topics (NITs)
- o Production Enhancement Initiative (PEI) Program
- o External Research Contract Database

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- o Administrative [REDACTED]

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1988 Intelligence Consumer Survey

2. During the month, 2,000 copies of the Survey were printed and distributed. Initial reactions reflect keen interest in the project and praise for the content and layout of the report. The House and Senate intelligence oversight committees have heard about the Survey and have requested copies. The Staff made arrangement to forward copies to these committees under the signature of the DCI. We have provided briefings on the Survey to five groups including CIA/DDI office directors, two DCI production committees, the General Defense Intelligence Program (GDIP) Staff, and a CIA career development course. More are scheduled for next month.

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FY 1990 NITs

3. The Staff has been compiling a draft of the FY 1990 NITs based on inputs from the NITs Working Group. The policymaking organizations will receive a copy of the draft during the first week in April and thereafter have about a week to review the document before the "final scrub" session by the NITs Working Group. In an era when the Community is confronted with limited resources but increasing requirements, each policymaking organization has been invited to submit its "Top Ten" NIT subtopics for the FY 1990 list. This will provide Community producers and collectors with more focused guidance for meeting the critical needs of policymakers. [redacted]

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4. At the request of two reports officers from CIA's Directorate of Operations (DO), our Staff has suggested that we enter into a dialogue with DO representatives to help them understand the importance and relevance of the NITs to the intelligence production process. In particular, we want to encourage any measures that will help focus collection capabilities on the substantive issues cited in the NITs. We have accordingly invited DO personnel to come observe how we develop the NITs, work with the representatives of the policymaking organizations to define and fine-tune the topics, and promulgate the resultant document throughout the Community. [redacted]

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PEI Program

5. The Staff has just completed its planning for the FY 1990 PEI Program. A memorandum is being distributed to inform the Community of the milestones for processing FY 1990 PEI proposals. Attached to the memorandum is an overview of the PEI program, a list of eligibility criteria for the program, and a PEI proposal format. We are asking that FY 1990 PEI proposals be submitted to our Staff by 5 June 1989. Two of our Staff officers also are working with CIA's Design Center to develop a new announcement poster and a descriptive pamphlet for the PEI program. We believe these marketing aids will help publicize the PEI program and stimulate a broad range of innovative proposals. [redacted]

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6. Early in March, one of my staffers and I made a trip to the Army's [redacted]

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to discuss the PEI program and current projects being managed by these organizations. Interest in the IPC and its activities was high in both places, and we were impressed with the imaginative, thoughtful PEI proposals

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that are coming from these organizations. During the same trip, we also visited [redacted] where we discussed the PEI program as well as the Compendium of Future Intelligence Requirements (COFIR). At the request of each organization, we also provided an overview briefing on the IPC: its major activities, products, and goals for improved support to the production community. [redacted]

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External Research Contract Program

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7. The automation of the Staff's external research contract data file is virtually complete. The automated file will provide consolidated information on issues, countries, topics, and contractors associated with the Community's external research. The DIA programmer who has been detailed to the IPC Staff to assist in this task is creating report formats that will enable the Staff to manipulate the file data more effectively. One format that shows great promise can produce a spreadsheet that will enhance the analysis of external research contract information by the Staff as well as contract managers throughout the Community. The FY 1988 report on the Community's external research contracts will be issued in April. [redacted]

8. With a new format firmly established, the Staff has prepared guidelines to standardize contract reporting and has commenced a series of visits to inform contract managers of the new reporting procedures and to solicit suggestions for further refinement of the system. [redacted]

Administrative

10. Having completed a one-year rotational tour, [redacted] returned to ODE, her home component in CIA. [redacted] joined the Staff as the Army's representative, and [redacted] came aboard as the DIA representative. [redacted]

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Distribution:

- 1 - Chmn/IPC
- 1 - DDCI (via Chmn/IPC)
- 1 - Exec Director/CIA
- 1 - Exec Director/DIA
- 1 - Chief, IPC Staff
- 1 - State/INR
- 1 - Mark M. Lowenthal/State - IPC Member
- 1 - [REDACTED] - DIA/IPC Member
- 1 - [REDACTED] NSA IPC Member
- 1 - RADM Thomas A. Brooks, USN - Navy IPC Member
- 1 - BGen James D. Beans, USMC - USMC IPC Member
- 1 - LTG Sidney T. Weinstein, USA - Army IPC Member
- 1 - Maj Gen C. Norman Wood, USAF - AF IPC Member
- 1 - Chmn/NIC - Member
- 1 - [REDACTED]/DIA - Alternate
- 1 - E. Raymond Platig/State - Alternate
- 1 - J.J. Guenther/USMC - Alternate
- 1 - BGEN Paul E. Menoher, USA/AIA - Alternate
- 1 - Col. Evan H. Parrott, USAF - Alternate
- 1 - VChmn/NIC - Alternate
- 1 - Richard Haver/Navy - Alternate
- 1 - [REDACTED]/NSA - Alternate
- 1 - [REDACTED]/DIA
- 1 - Ken Donohue/Secret Service
- 1 - D/ICS, DD/ICS (Member), DDR&E/ICS
- 1 - ES/NFIB
- 1 - Lindsey Williams/DOD
- 1 - William Working/NSC
- 1 - Robert Gallagher/Commerce
- 1 - Randall M. Fort/Treasury
- 1 - Robert Walsh/Energy
- 1 - Tom Ward/SDIO
- 1 - Chmn/WSSIC
- 1 - Chmn/JAEIC
- 1 - Chmn/STIC
- 1 - Chmn/EIC
- 1 - Chmn/DDAC
- 1 - Chmn/SAMWG
- 1 - D/LDA/DI
- 1 - D/OGI/DI

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- 1 - Chmn/UDAC/ICS
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